





IVR.Net Information/Training November 5, 2014

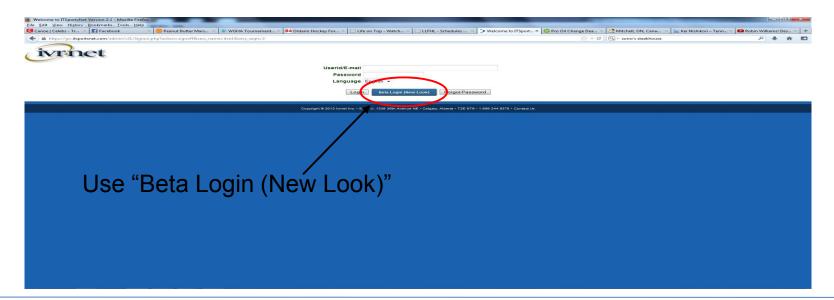




- 1. Statistician Access
 - Troubleshooting
 - Who to call
- 2. Schedule Upload
 - Procedure
 - Timing
- 3. Game Stats Input and Verification
 - Procedure (Including Adding Pickups)
- 4. Roster Maintenance
 - Updating Player Numbers
 - Printing Labels
- 5. Who to contact when you are stuck



- Registered as Team Statistician by Association Registrar
 - Userid is your email address use password mailed to you initially
 - If you are having difficulty getting access first call must be to your own Association Registrar
- To get to Login page: https://gw.itsportsnet.com/admin/v21/Signon2.php?action=new
 - (Change password if desired in "Setup")
- Forgot Password
 - Can be used for forgotten password or if access ceases to work



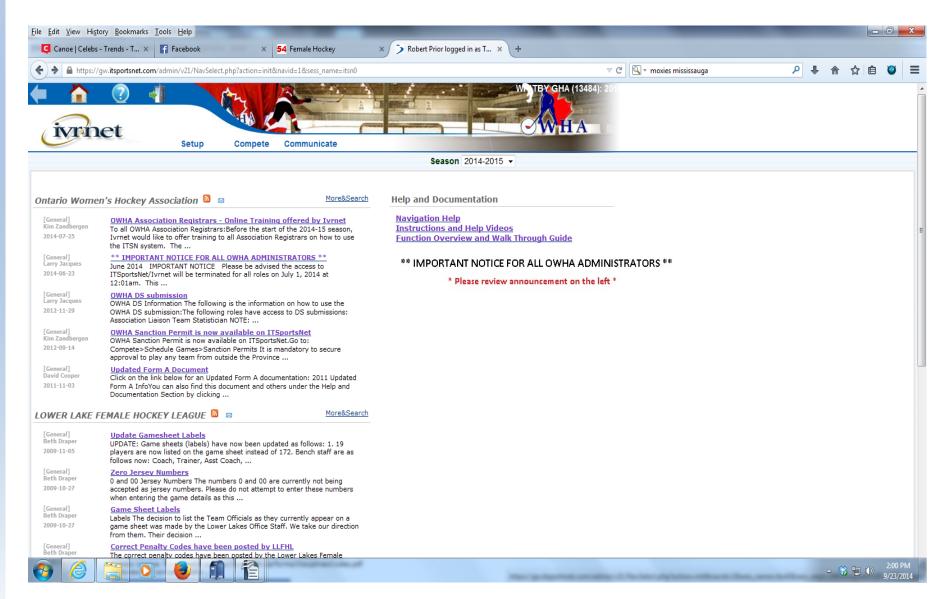


Upload **HOME SCHEDULE ONLY** into Ivrnet system using following procedure

- Confirm schedule with home association
- Make any changes necessary
- Inform opposing team of any changes With confirmation to WOGHL

Deadline for completion - Sunday Nov 9, 2014





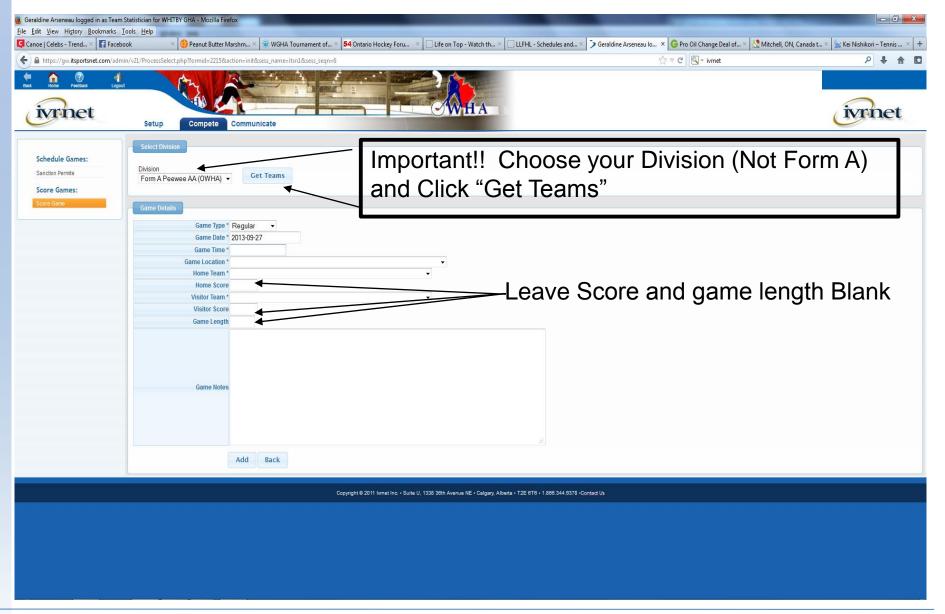


Process:

- 1. Click "Compete"
- 2. Click "Score Game" Link
- 3. Click "Add New Game" NB Don't click "Add Games"
- 4. Pull down your Division from Select Division (not "Form A") click "Get Teams"
- 5. Fill in Form, Leave Game Type as "Regular", Home/Visitor Score, Game length left blank
 - Select Date
 - Fill in Game time (N.B. Make sure you are using the correct AM or PM)
 - Game Location use proper Venue name if venue not available select "Missing Arena" and email president@woghl.com with details
 - Select your team from Home team dropdown
 - Select Opponent from Visitor team dropdown
 - Click "Add"
 - · Repeat for all home games

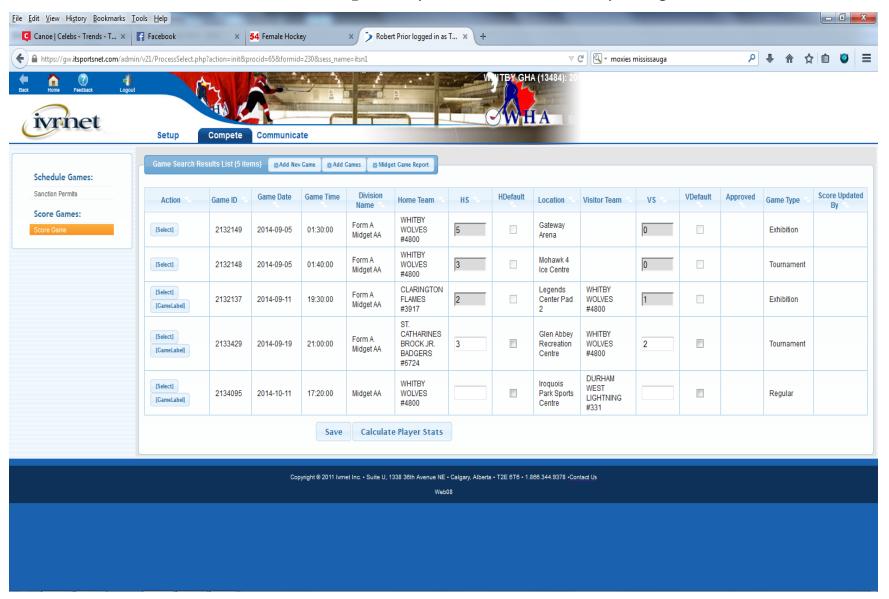
6. SCHEDULE HOME GAMES ONLY!!!!!!







When completed, you will have a list of your games like below





Purpose: To provide a mechanism for visiting teams to verify the stats input by the host opponents after a game has been played.

Procedure - Home team

Click "Compete" then "Score Game"

Select correct game from game list

Click "Update Home Players"

Click "Search Guest Player" to fill in Pick up players if needed

Note: If Visiting team has Pickup players, that team's statistician must first input his/her roster with P/U player.

Input game stats

Click "Save Changes"

 Note clicking "Save Changes" generates an email to Visiting team Statistician

Procedure – Visiting Team

Note: If you have a Pickup Player you must first input your roster including the P/U before the home team can score the game.

After email received informing game is available to be viewed:

Click "Compete" then "Score Game"

Choose correct game from list

Review game stats

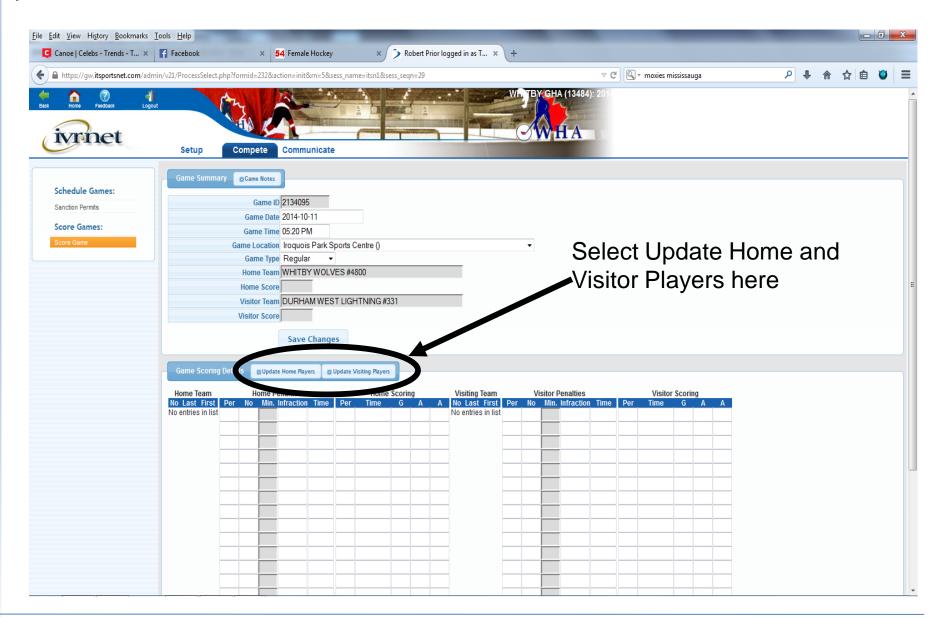
If correct, click "Confirm"

If Incorrect, click "Reject" and fill in reasons for disagreement with stats

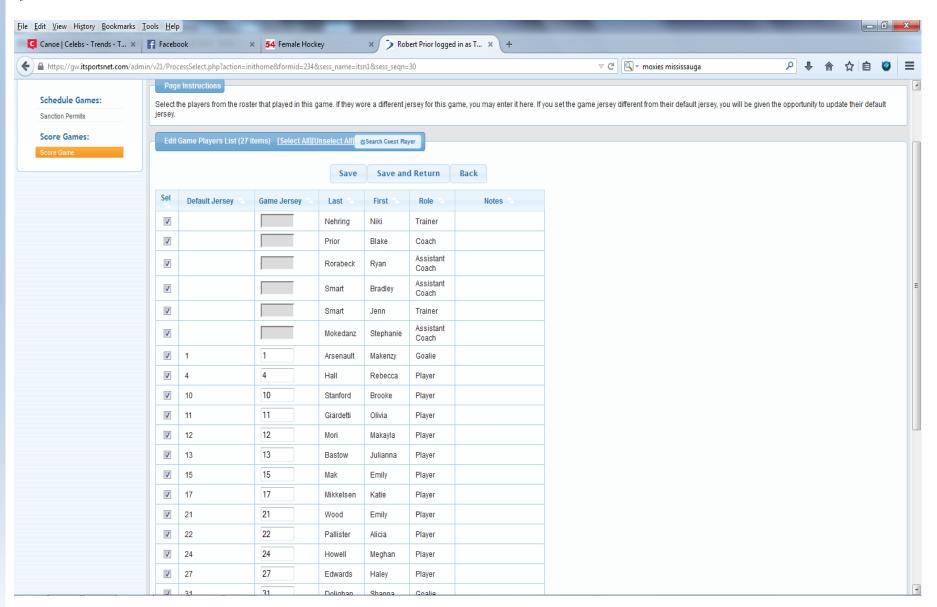
If Confirmed - Game is closed

If Rejected, email goes to Home Team Statistician to correct and starts process over again

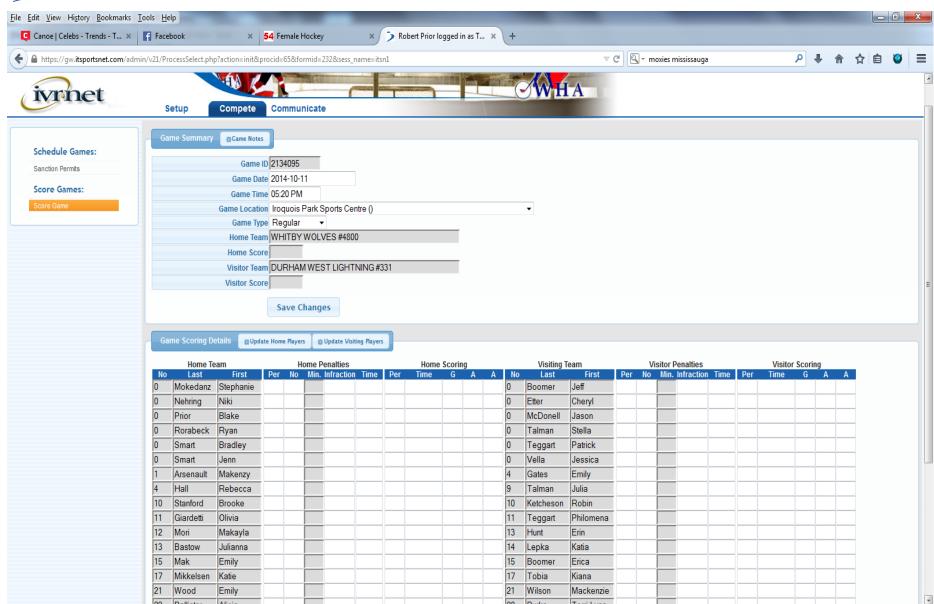




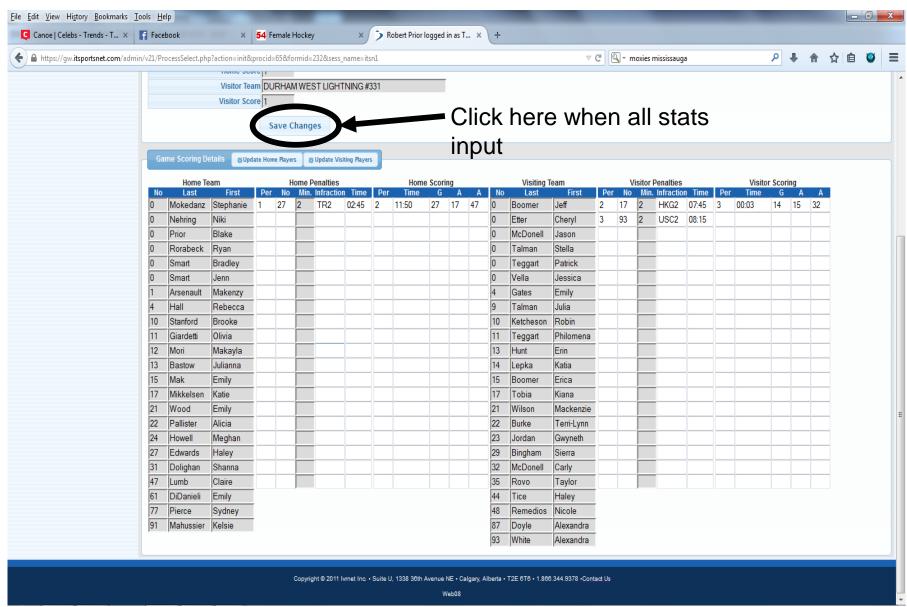




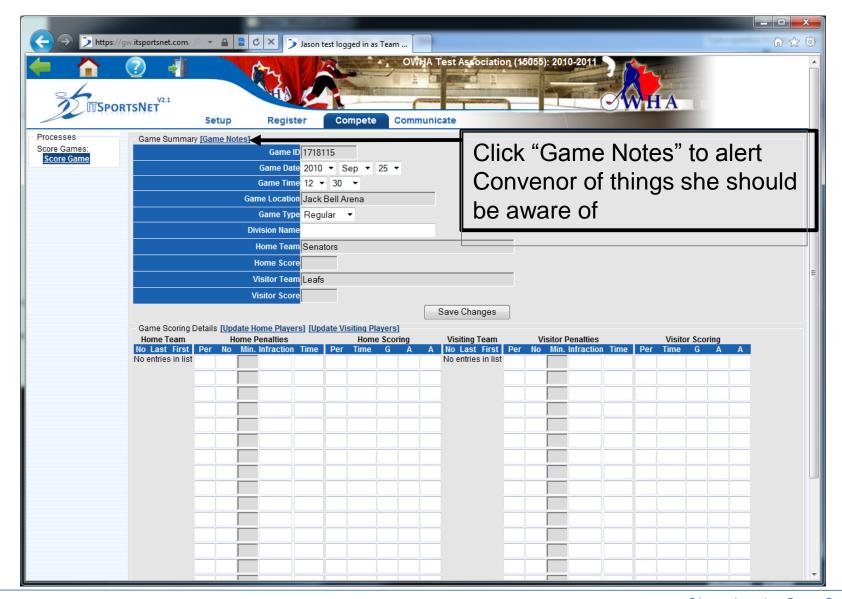














Updating Rosters with Pick up Players – Procedure

Procedure – Home Team

Click "Update Home Players"

Click "Search Guest Player"

Input Guest Players Name

Select from List

Procedure – Visiting Team

Click "Update Visiting Players"

Click "Search Guest Player"

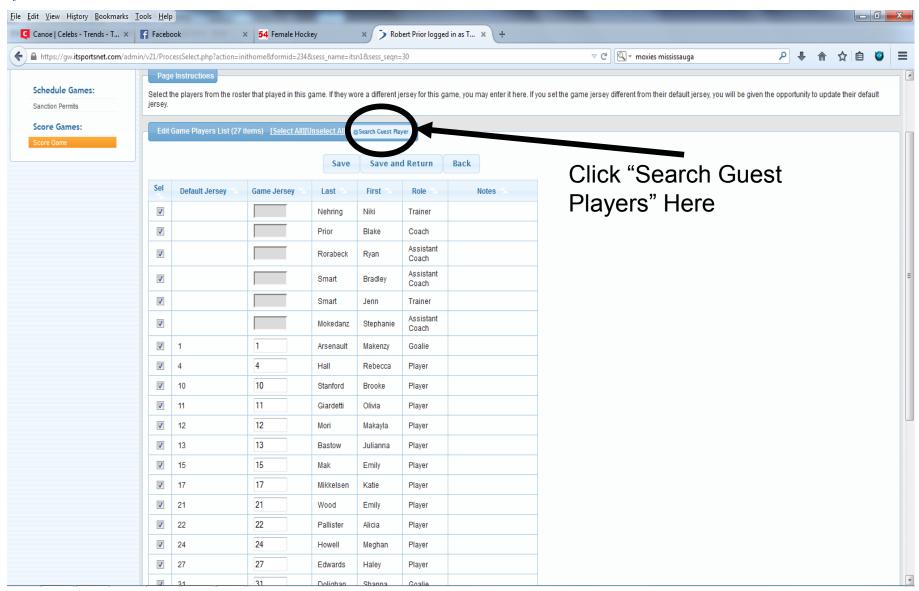
Input Guest Players Name

Select from List

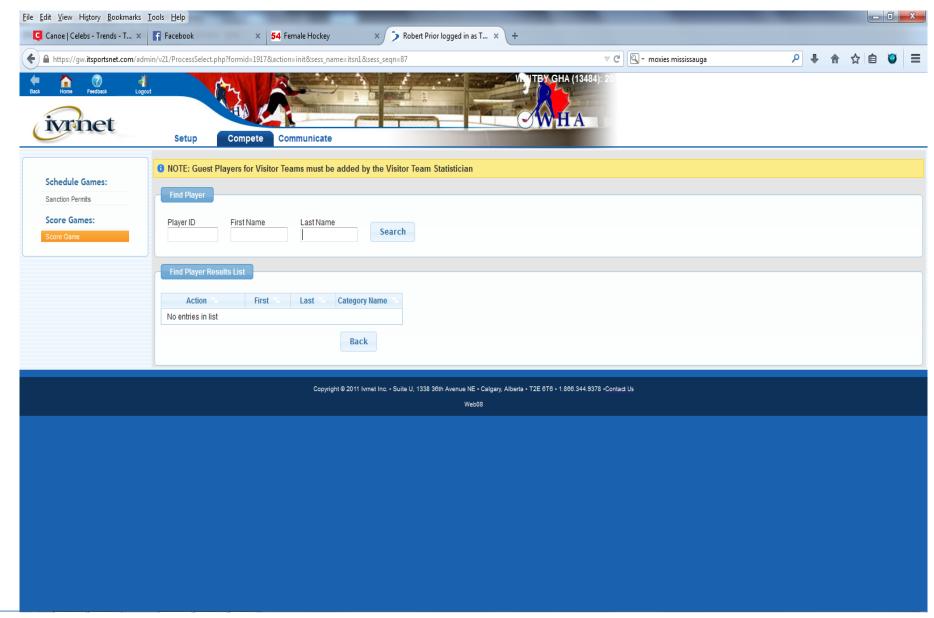
Note – players may have the same name – make sure the player you select is the correct age category

NOTE: Visiting team must input their own pickup players before game can be properly scored.

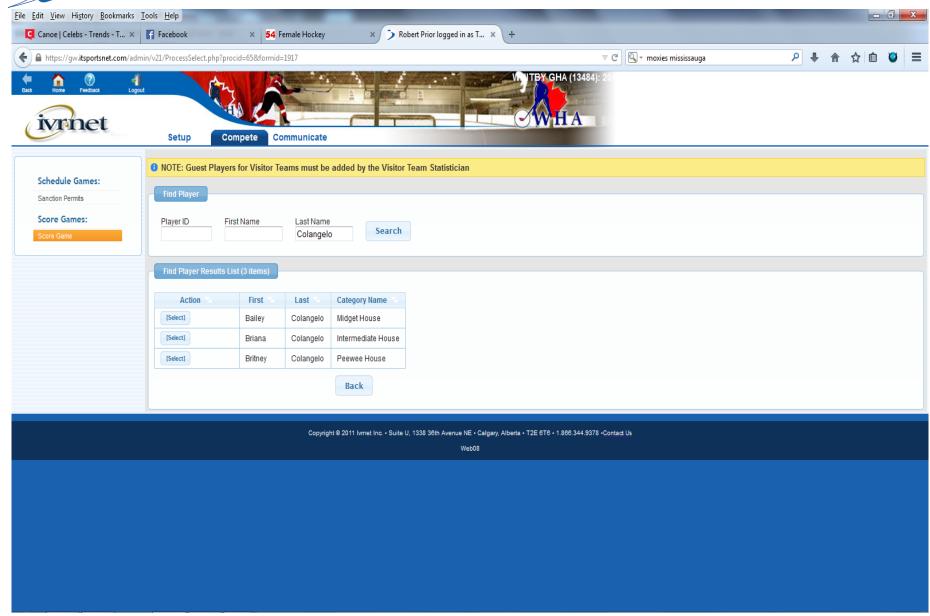




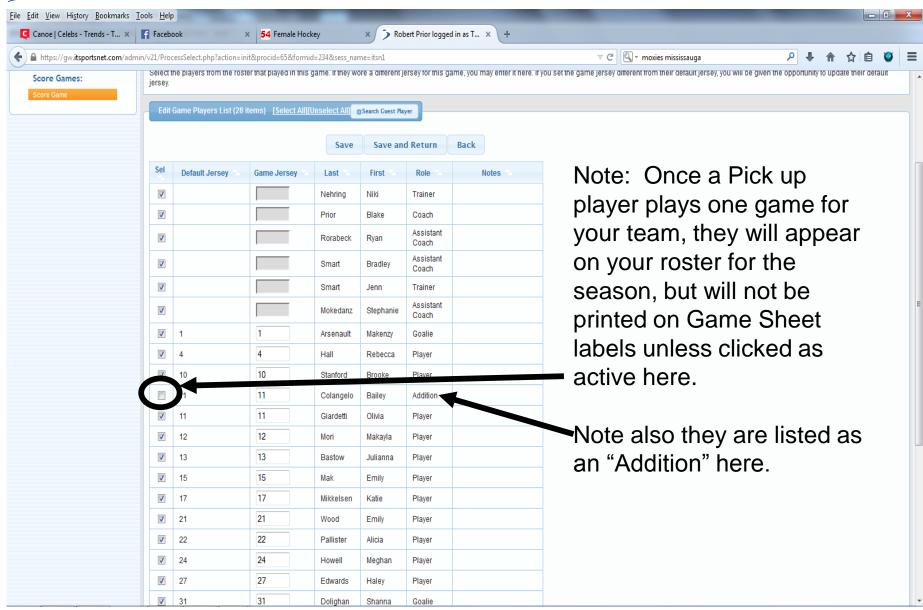




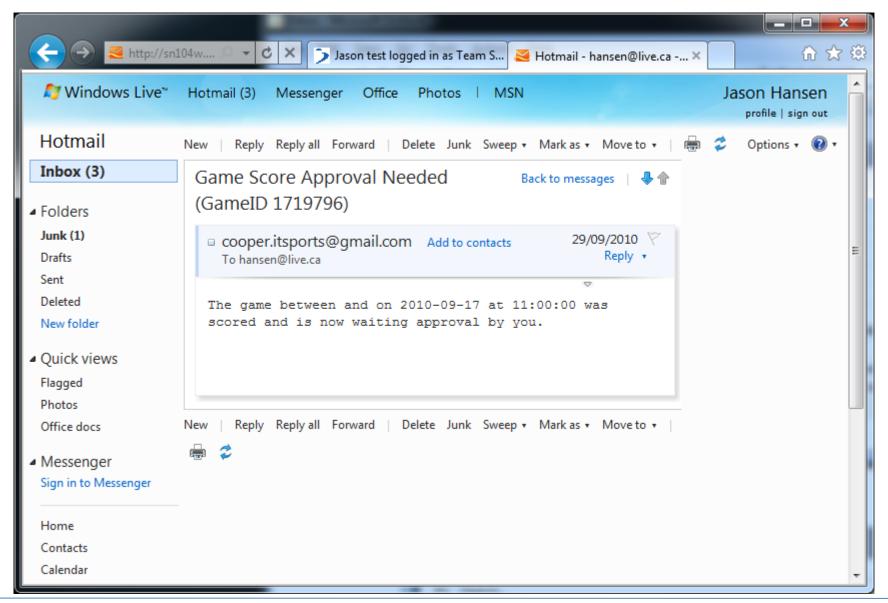




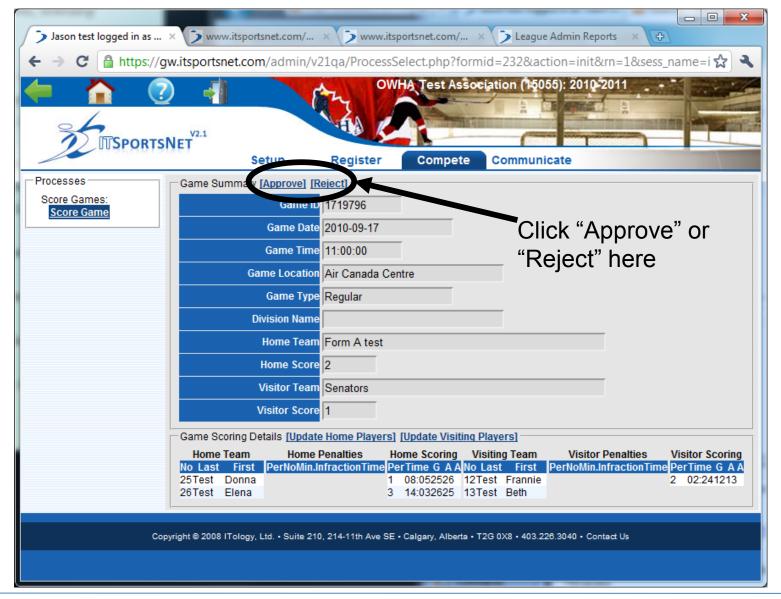




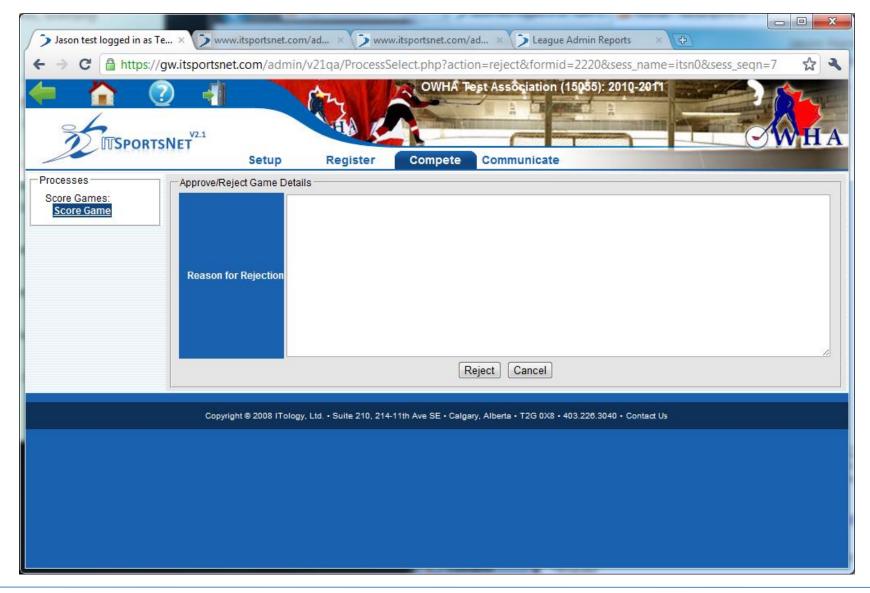














Game Labels

Game Labels are now available to both Registrar and Team Statistician roles Available on the Team Roster Page

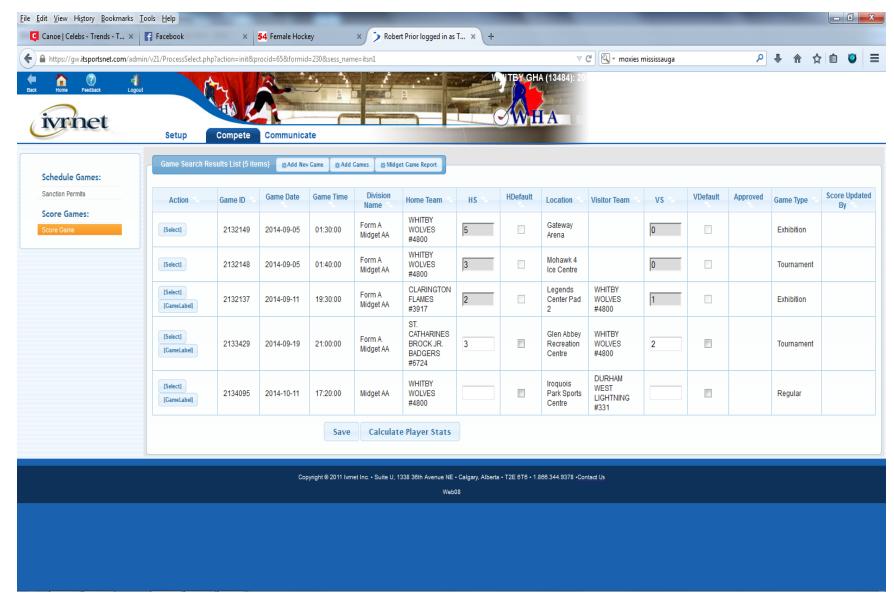


Team Roster labels

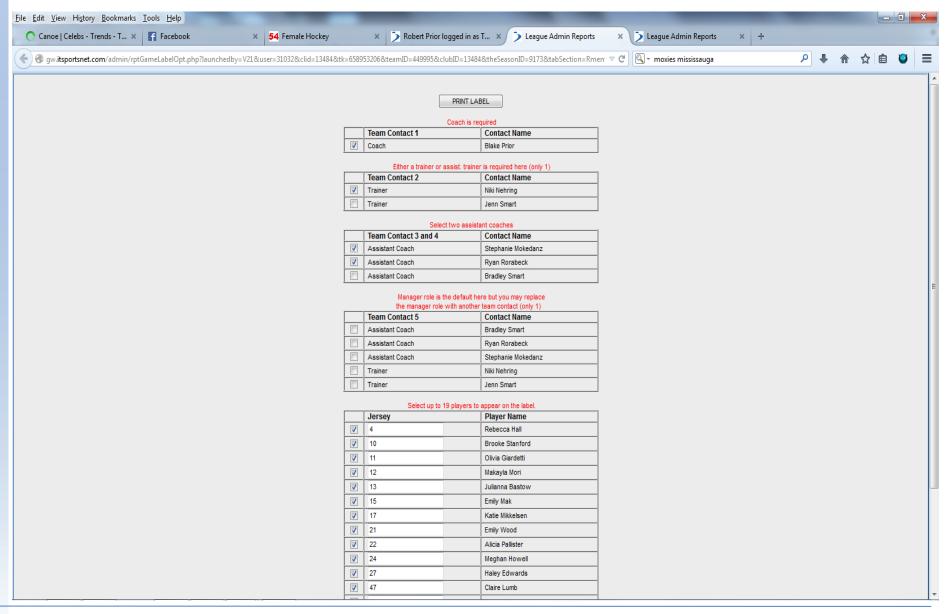
	7 7
Notifications(5) 1. There are comments on your ca	ase [id=38626] 2010-04-07 17:11:44
Team Roster [Edit] [Team Report] [Team Waiver	r Form] [OWHA Official Roster] [Team Finances] [Team Roster Report (Avery)]
Team Name	NORTH YORK STORM
Team Code	g 3021
Roster Status	Approved 2011-09-12 (Modified)
Modified By	Luca Mirani
Modified Date	e 2011-09-12
Team Shirt Colour	
Team Short Colour	

Note: This screen only used by Registrars to Print Labels











<u>Issues, Questions?</u>

- Access Problems with IVRNET— Your Association Registrar
- Scheduling Changes (after initial upload) WOGHL
 - email: president@woghl.com
- Problems with ITS Database Create a "Case" in Ivrnet:
 - 1. Click "Communicate" from top of page (Beside "Compete")
 - 2. Click "Create Case" from menu on left
 - 3. Fill in Form, click "Save" Ivrnet will respond to you from there